



Moran Commerce College

COLLEGE PROSPECTUS

2026-27

"Empowering Minds for Business Success" – One of the most promising institutions of commerce education in the greater Moran area.

Our Facilities:

Library & Reading Room
Digital Classroom with WiFi
Auditorium & Students' Common Room
Playground & Canteen

Why Choose Us?

B.COM (4 Years) – Affiliated with Dibrugarh University
Specializations: Accounting, Finance, Marketing, HR, Banking
IQAC, Women Cell, NSS, Anti-Ragging Cell & more
Cultural Programmes & Extracurricular Activities

Contact Information:



www.morancommercecollege.edu.in





COLLEGE PROFILE

Moran Commerce College, situated at Moran Natun Nagar, Moran, Dist. Dibrugarh, Pin: 785675, is one of the most promising institutions of commerce education in the greater Moran area. The College, having a land area of 25 bighas came into existence in 1993 under the august patronage of Late Ram Kr. Agarwalla and others in the likes of Sri Monoranjan Sarma, Sri Shyamdew Singh, Sri Thaneswar Konwar, Sri Lohit Chetia and others with a vision of spreading commerce education among the aspirants from all sections of the society especially the economically and socially backward ones. Started with 56 (Fifty-Six) students, the college has not only been rendering commerce education to thousands of students till date since inception but producing some brilliant students as well. Adhering to the vision of the founding fathers, the college believes in providing a holistic education to the students and thereby enabling them to inculcate moral, cultural and socio-economic values to become responsible citizens of society.

VISION

Imparting valuable and insightful knowledge to learners for enhancing & developing their capabilities to be able citizens of the society and strengthen the socio-economic set up of the locality through quality higher education.

MISSION

To equip learners with knowledge of commerce education and providing necessary skills and ideas in order to develop entrepreneurial talent and self-development, as well as to achieve academic excellence and secure a better future through adopting effective teaching and involving students in practical works and societal activities.



PRINCIPAL DESK



It gives me immense pleasure to welcome you to **Moran Commerce College**; an institution committed to excellence in commerce and higher education. Our college has always strived to provide quality education, nurture talent, and build responsible citizens who can contribute meaningfully to society.

At our college, we believe that education is not merely the acquisition of knowledge but the holistic development of character, discipline, and leadership qualities. Our dedicated faculty members work tirelessly to create a supportive and inspiring learning environment for our students.

We encourage our students to actively participate in academic, cultural, and co-curricular activities that enhance their overall personality and skills. **With a strong focus on practical learning and ethical values, we prepare our students to excel both professionally and personally in today's dynamic world.**

With limited facilities but a strong learner-centric approach, we aim to equip our students to face the challenges of the competitive world with confidence and integrity.

I invite you to be a part of this vibrant academic community and make the most of the opportunities available here. Together, let us strive for excellence and success.

With best wishes,
Dr. Nishi Borgohain
Principal,
Moran Commerce College



GOALS AND OBJECTIVES OF THE COLLEGE

- ❖ To spread high-quality commerce education in the region and surrounding areas by offering accessible and relevant programs that empower students with knowledge and skills for business success.
- ❖ To achieve academic excellence by adopting innovative and effective teaching-learning methods, continuously upgrading the curriculum, and striving for consistently improved academic results and student performance.
- ❖ To offer specialized courses in commerce (such as accounting, finance, marketing, entrepreneurship, and business management) that integrate practical works, case studies, internships, and industry linkages to develop entrepreneurial talent and self-development.
- ❖ To equip learners with necessary skills and ideas through hands-on training, project-based learning, and co-curricular activities that prepare them for real-world business challenges and self-employment opportunities.
- ❖ To involve students in societal activities and community outreach programs that enhance their capabilities as responsible citizens and contribute to strengthening the socio-economic setup of the locality.
- ❖ To foster an environment of continuous improvement by collaborating with industry, alumni, and local stakeholders to ensure the relevance of education and secure better career and entrepreneurial prospects for graduates.

COLLEGE LIBRARY AND READING ROOM

“A college library is the heart of an institution where knowledge grows and minds awaken” The college library was inaugurated by Mr. Sarbananda Sonowal, the then Central Minister in the year 2004. A well stock of books in all subjects are maintained in the college library. Students may borrow books from the library against their library cards. They may read various newspapers and journals in the reading room of the library. The reading room is attached to the library.





SOME RULES OF THE LIBRARY

1. The library remains open from 9:15 AM to 3:30 PM on weekdays. Issue time: 9:30 AM to 3:30 PM.
2. A student can't keep a book for more than one week from the date of issue. If she/he desires to keep a book for another one week, she/he should then reissue it just on the return date which is mentioned in the date slip.
3. If a student does not return the library book within the mentioned period, an overdue charge will be imposed.

NATIONAL SERVICE SCHEME (NSS)

MORAN COMMERCE COLLEGE

The National Service Scheme (NSS) is a voluntary youth development programme under the Ministry of Youth Affairs and Sports, Government of India. It aims to develop students' personalities through community service and social responsibility. The motto of NSS is **“Not Me, But You,”** which reflects the spirit of selfless service and concern for others. The NSS Unit of Moran Commerce College actively engages students in various social, educational, and environmental activities. It helps students understand the needs of society and encourages them to work for the welfare of the community. Through NSS, students learn discipline, leadership, cooperation, and the value of service.





ACTIVITIES

The National Service Scheme (NSS) organizes activities like tree plantation, cleanliness drives, blood donation camps, health awareness programmes, road safety campaigns, voter awareness drives, yoga sessions, and special seven-day camps. It helps students develop leadership, communication, teamwork, confidence, and social responsibility. NSS also improves decision-making, problem-solving, discipline, empathy, and time management while preparing students to become responsible citizens and enhancing their future career opportunities.





FACILITIES

COLLEGE PLAYGROUND

There is a huge playground in the college campus. Various outdoor games such as cricket, football, volleyball etc. are played in the college field.

STUDENTS' COMMON ROOM

The college has common rooms for both boys and girls, well equipped with a carrom board, chess board etc. for playing during leisure period.

COLLEGE CANTEEN

The college canteen provides refreshment for the staff and the students at a reasonable rate in a hygienic environment.

COLLEGE AUDITORIUM

The college has a huge outdoor auditorium with a seating capacity of about two hundred people. The auditorium is a spacious hall with a stage suitable for holding meetings on different occasions. Occasionally musical, dramatic, and various activities are organized by the teachers and students in this auditorium.

DIGITAL CLASSROOM

Digital classrooms are available, enabling technology-enhanced teaching and interactive learning sessions.

HOSTEL FACILITIES

Hostel facilities are currently under construction. As an immediate alternative, rented houses and Paying Guest (PG) accommodations are available nearby for student convenience.

Wi-Fi FACILITY

Wi-Fi facilities are provided across the campus to support academic and research need for teachers and students.

DRINKING FACILITIES

Drinking facilities are installed to ensure students have access to safe and hygienic drinking water at all times.

CULTURAL PROGRAMME

The college regularly organizes cultural programmes to foster creativity, talent development, and cultural integration among students.





CELLS AND COMMITTEES

NEP TASK FORCE

Responsible for implementing the National Education Policy 2020 in college. Objectives include curriculum reforms, multidisciplinary education, skill development, academic flexibility (e.g., multiple entry/exit), and aligning the institution with NEP goals like equity, inclusion, and holistic development

INFORMATION AND CAREER GUIDANCE CELL

The college has an information and career guidance cell. Since its inception, the information and career guidance cell has been organizing various training programmers and counselling sessions etc. for the students of the college.

INTERNAL QUALITY ASSURANCE CELL (IQAC) CELL

The Internal Quality Assurance Cell (IQAC) was established at Moran Commerce College on 11th January, 2023. Since quality enhancement is a continuous process and the cell is set up with the intent to realize the goals of quality enhancement and sustenance.

WOMEN CELL

The college has a women cell to investigate the issue concerning women, their welfare and advancement and other developmental activities related community development and welfare are perform through this.

GRIEVANCES AND REDRESSAL CELL

Handles general complaints from students and staff regarding academics, administration, facilities, or unfair treatment. Purpose: Provide a fair, timely mechanism to resolve grievances and maintain a harmonious campus environment.

INTERNAL COMPLAINT COMMITTEE (ICC)

Deals with complaints of sexual harassment of women at the workplace (students, faculty & staff). Purpose: Prevent and redress sexual harassment as per POSH Act 2013, ensuring a safe and gender-sensitive campus.

ANTI-RAGGING CELL

Prevents and prohibits ragging in any form. Purpose: Create a ragging-free campus through awareness, strict monitoring, and taking disciplinary action against offenders.

RIGHT TO INFORMATION (RTI) CELL

Handles RTI applications, ensures transparency in college operations, and complies with the RTI Act by providing timely information to applicants.

EXAMINATION COMMITTEE

Manages all internal and external examinations. Purpose: Ensure smooth, fair, and transparent conduct of exams, including scheduling, evaluation, result declaration, and handling malpractices.





PURCHASING COMMITTEE

Oversees procurement of goods, equipment, and services for the college. It ensures transparency, cost-effectiveness, and compliance with purchase rules.

WEBSITE COMMITTEE

Manages and updates the college website, ensuring it is informative, user-friendly, and reflects current activities, admissions, and notices.

ADMISSION COMMITTEE

Handles the admission process, including verification of documents, seat allocation (as per reservation norms) and maintaining transparency in enrolments.

PROSPECTUS CELL

Prepares and updates the college prospectus/handbook, which contains details on courses, fees, facilities, rules, and admission procedures.

SPORTS AND GAMES COMMITTEE

Promotes sports and physical activities. Purpose: Organize intra- and inter-college sports events, maintain sports facilities, and encourage student participation for overall fitness and teamwork.

FEEDBACK COMMITTEE

Collects and analyzes feedback from students, alumni, parents, and stakeholders on teaching, infrastructure, and services. It uses this to suggest improvements.

LIBRARY COMMITTEE

Oversees library operations, including book purchases, digital resources, membership, and ensuring optimal use by students and staff.

HEALTH AND HYGIENE CELL

Promotes awareness on health, hygiene, sanitation, and wellness. It may organize health camps, awareness drives, and ensure a clean campus.

ROUTINE COMMITTEE

Prepares and manages the daily/weekly class timetable, ensuring smooth academic scheduling and minimal clashes.





PLACEMENT CELL

Assists students with internships, campus placements, resume building, interview preparation, and industry connections.

INTERNSHIP AND COMMUNITY ENGAGEMENT CELL

Facilitates internships and community service/outreach programs. It aligns with NEP's emphasis on practical learning and societal contribution.

RESEARCH AND PUBLICATION CELL

Encourages faculty and student research, publications, projects, and innovation. It supports seminars, conferences, and ethical research practices.

ADD-ON COURSE

Coordinates short-term skill-based or value-added courses (beyond regular curriculum) to enhance employability and knowledge.

SEXUAL HARASSMENT CELL (INTERNAL COMPLAINTS COMMITTEE)

Specifically deals with prevention and redressal of sexual harassment. It educates on POSH (Prevention of Sexual Harassment) guidelines and ensures a respectful campus.

OBC CELL

Supports students and staff from Other Backward Classes. Purpose: Ensure reservation benefits, scholarships, grievance redressal, and prevent discrimination against OBC community members.

SC/ST CELL

Works for the welfare of Scheduled Caste and Scheduled Tribe students and staff. Purpose: Implement reservation policies, provide support, redress grievances, and promote equal opportunities.

MINORITY CELL

Supports students and staff from religious/linguistic minority communities. Purpose: Ensure welfare schemes, scholarships, equal access, and create an inclusive environment free from discrimination.

ALUMNI ASSOCIATION

Network of former students. Purpose: Maintain connection with the college, mentor current students, organize reunions, support development activities, and contribute through feedback and donations.





ELECTORAL LITERACY CLUB

Educates students on voting rights, the electoral process, democracy, and voter registration. It organizes activities, mock elections, and awareness drives (often in collaboration with the Election Commission of India) to build responsible citizenship.

BEAUTIFICATION CELL

Maintains and improves the aesthetic appeal of the campus through landscaping, cleanliness drives, decoration, and environmental initiatives.

MEDIA CELL

Handles internal and external communications, including press releases, social media, college newsletters, photography, and event coverage.

RED RIBBON CELL

Focuses on HIV/AIDS awareness, blood donation drives, and related health campaigns. It promotes voluntary blood donation and stigma-free education on health issues.



B.COM COURSES DURATION: 4 YEARS

ELIGIBILITY

To the eligibility for admission into the B.Com 1st semester class, a student has to pass the higher secondary (10+2) examination in commerce & science stream under the Assam Higher Secondary Education Council (AHSEC) or any other equivalent examination recognized by Dibrugarh University. Preference will be given to candidates having commerce at 10+2 level.

ADMISSION PROCEDURE

1. Admission Notice and Criteria

- Admission notices/notifications inviting applications for admission into various undergraduate programmes shall be issued by the principal of the concerned college/institute.
- Notices shall be published in newspapers and displayed on the college/institute websites as per the Academic Calendar of Dibrugarh University.

2. Minimum Eligibility Criteria for Four-Year Undergraduate Programmes

The minimum eligibility for admission is:

- Senior Secondary School Leaving Certificate or Higher Secondary (Class 12) Certificate obtained after successful completion of Grade 12 (or equivalent), **and/or**
- Admission test conducted by the College/University/National Level Testing Agency/State Level Testing Agency.

3. Minimum Eligibility Criteria for Multiple Entry Points in UG Programmes

a. Entry into 1st Year:

- Senior Secondary School Leaving Certificate or Higher Secondary (Class 12) Certificate (or equivalent), and/or
- Qualifying admission test.

b. Entry into 2nd Year:

- A certificate obtained after successful completion of 1 year (2 semesters) of the undergraduate programme.
- Students must take admission in the 2nd year within 3 years from obtaining the UG certificate from Dibrugarh University or any recognized University/institution.

c. Entry into 3rd Year:

- A diploma obtained after successful completion of 2 years (4 semesters) of the undergraduate programme.
- Students must take admission in the 3rd year within 3 years from obtaining the UG diploma from Dibrugarh University or any recognized University/institution.

d. Entry into 4th Year (Honours):

- A bachelor's degree obtained after successful completion of 3 years (6 semesters) of the Undergraduate programme from Dibrugarh University or any recognized University/institution.



- Students must complete the degree within the maximum stipulated period of 7 years.

e. Entry into 4th Year (Honours with Research):

- A three-year bachelor's degree with a minimum CGPA of 7.5.
- Students must take admission within 3 years from obtaining the 3-year bachelor's degree from Dibrugarh University or any recognized University/institution.
- Students must complete the degree within the maximum stipulated period of 7 years.

4. General Rules Regarding Eligibility and Admission Policy

- The admission or eligibility criteria may be modified by the Academic Council of Dibrugarh University from time to time as necessary.
- Colleges/Institutes may adopt their own admission/selection policy provided it complies with the eligibility criteria prescribed by the University.
- Statutory reservation policy of the Government of Assam shall be strictly followed during selection of candidates.

5. Application and Admission Process

- A) Application for admission must be made in the prescribed application form issued by the college office on payment of the requisite fee.
- B) Admission is made strictly in order of merit and governed by the admission rules of the college. The decision of the Admission Committee is final.
- C) All admissions are strictly on merit, subject to reservation for SC/ST(P)/ST(C)/OBC/MOBC as per Government of Assam rules. An attested photocopy of the caste certificate must be attached with the application form. Applications without caste certificate will be considered under the General Category.
- D) Candidates must produce the original documents at the time of admission:
- Marksheet of the last qualifying examination
 - Pass Certificate of the last qualifying examination
 - Age proof certificate (HSLC Admit Card)
 - Character Certificate from the Head of the institution last attended
 - Caste Certificate (wherever applicable)
 - Court affidavit (for candidates who passed the qualifying examination in earlier years)

Note: Candidates having more than one year gap after passing the qualifying examination are not eligible for free admission.

- E) Specialty Courses (Accounting & Finance, Marketing Management, Human Resource Management, Banking & Insurance):
- Students must apply separately to the concerned Head of the Department (HOD) within 7 days after admission.
 - Selection is done strictly on merit basis.
 - Maximum intake capacity: 50 seats per specialty course.
 - Minimum cut-off marks in qualifying examination: 45%.



- F) No application form will be accepted after the last date notified by the college. Incomplete application forms will be automatically cancelled.
- G) All admissions are provisional and subject to final approval by Dibrugarh University.
- H) Admission into B.Com 3rd Semester and B.Com 5th Semester will be conducted immediately after the completion of B.Com 2nd and 4th Semester examinations respectively.

Admission Fees are as follows:

ADMISSION RECEIPT
MORAN COMMERCE COLLEGE
 NATUN NAGAR, P.O. DIKHARI, MORAN-785675
 Estd : 1993

Received from - Shri/Smt. _____ for admission
 FYUGP B.COM 1st Semester for the session _____, Roll No. _____

| Sl.No. | Particulars | Amount | Amount |
|------------------------|--|-------------|--------|
| 1. | AFFILIATION & INSPECTION FEE | 200 | |
| 2. | REGISTRATION FEE (FOR 1ST YEAR ONLY) | 450 | |
| 3. | ENROLLMENT FEE | 250 | |
| 4. | RENOVATION & REPAIRING OLD BUILDINGS | 150 | |
| 5. | DESK BENCH AND COLLEGE FURNITURE | 100 | |
| 6. | PURCHASE AND MAINTENANCE OF COMPUTER/GADGETS | 100 | |
| 7. | TOILET REPAIRING & CLEANING (SANITATION) | 50 | |
| 8. | BOYS/GIRLS COMMON ROOM | 100 | |
| 9. | CCTV & SECURITY | 200 | |
| 10. | CAMPUS BEAUTIFICATION, GARDENING (GREEN CAMPUS) | 50 | |
| 11. | REPAIRING DEVELOPMENT OF INTERNAL ROAD/COMMUNICATION | 150 | |
| 12. | POWER | 500 | |
| 13. | GENERATOR, FUEL, FAN/BULB PURCHASE & REPAIRING | 300 | |
| 14. | NEW BOOK PURCHASE | 300 | |
| 15. | LIBRARY & LIB. SOFTWARE UPDATING | 200 | |
| 16. | STATIONARY, TA FOR COUNCIL | 350 | |
| 17. | ACADEMIC SEMINAR/PUBLICATION | 100 | |
| 18. | IQAC (NAAC) | 150 | |
| 19. | FACULTY DEVELOPMENT | 100 | |
| 20. | INVITED LECTURE/RESOURCE PERSON | 100 | |
| 21. | SKILL DEVELOPMENT AND PLACEMENTS | 100 | |
| 22. | SPORTS FACILITY & TRAINING | 100 | |
| 23. | CULTURAL FACILITY AND WORKSHOP | 100 | |
| 24. | CONDUCT OF INTERNAL EXAMS/PROJECT FOR INTERNAL ASSESSMENT | 200 | |
| 25. | NGO/NSS/SCOUT/RED CROSS | 50 | |
| 26. | I CARDS | 50 | |
| 27. | MAGAZINE | 200 | |
| 28. | UNION FEES | 100 | |
| 29. | GAMES & SPORTS COMPETITION | 100 | |
| 30. | COLLEGE FESTIVALS | 100 | |
| 31. | CULTURE & DRAMA AND MUSIC | 100 | |
| 32. | DEBATE/QUIZ | 100 | |
| 33. | YOUTH FESTIVAL | 100 | |
| 34. | CELEBRATION INTERNATIONAL DAYS/NATIONAL AND STATE FESTIVALS | 100 | |
| 35. | RESEARCH GUIDANCE PROJECT PREPARATION FIELD WORK ETC. | 500 | |
| 36. | START UP INCUBATION INTERNSHIP | 300 | |
| 37. | COMMUNITY SERVICE ETC. | 200 | |
| 38. | SOFT SKILL, SKILL FOR EMPLOYABILITY & ENTREPRENEURSHIP | 200 | |
| 39. | INSTALLATION & MAINTENANCE, SMART CLASS ROOM | 100 | |
| 40. | INFRASTRUCTURE DEVELOPMENT | 100 | |
| 41. | MANAGEMENT OF DISASTER/MAINTENANCE AND REPAIRING DAMAGE CAUSED BY FLOOD, EROSION, STORM ETC. | 200 | |
| 42. | STUDENT WELFARE | 100 | |
| GRAND TOTAL RS. | | 7150 | |

Rupees (Seven thousand one hundred eighty) only.

Date: _____ Recipient Signature _____

N.B.: Registration Fees/ Enrolment fees for Dibrugarh University subject to change as per latest regulation issued by the concerned authority.

➤ Additional information in relation to admission:

1. Submission of Migration Certificate:

Students from board or university other than AHSEC shall have to produce migration certificate at the time of admission.

2. Admission and Commencement of classes



B.Com first semester admission will take place immediately after the declaration of H.S. (Final) examination results and classes will commence on a date to be notified by the college authority after the admission.

➤ **College Uniform:**

All the students of the college should come to the college only on prescribed college uniforms with the identity card. Violation of the same will subject them to strict disciplinary action which may even lead to expulsion from the college.

Boys:

White shirt, black pant and college badge.

Girls:

White salwar kameez, red jaipuri print churri and college badge.





B. COM COURSE STRUCTURE OF FYUGP OF DIBRUGARH UNIVERSITY W.E.F., 2023-24

TOTAL DURATION: 4 YEARS (8 SEMESTERS)

Year 1

1st Semester (Total: 20 Credits)

| Course Code | Title of the Course | Credits |
|-------------|---|---------|
| C-1 | Business Organization and Management | 4 |
| Minor 1 | Financial Management I / Marketing Management / Human Resource Management / Indian Banking System | 4 |
| GEC-1 | Fundamentals of Accounting (GEC-1A) / Marketing for Beginners (GEC- 1B) / Basics of Human Resource Management (GEC-1C) / Introduction to Banking (GEC-1D) | 3 |
| AEC-1 | Modern Indian Language / Regional Language | 4 |
| VAC-1 | Understanding India | 2 |
| SEC-1 | MS-Excel and its Application in Business (SEC-1A) / Tourism Management (SEC-1B) | 3 |

2nd Semester (Total: 20 Credits)

| Course Code | Title of the Course | Credits |
|-------------|---|---------|
| C-2 | Financial Accounting | 4 |
| Minor 2 | Cost Accounting / Advertising Management / Human Resource Management-I / Indian Banking System | 4 |
| GEC-2 | Basics of Income Tax (GEC-2A) / Sales Management (GEC-2B) / Career Planning and Development (GEC-2C) / Risk Management (GEC-2D) | 3 |
| AEC-2 | English Language and Communication Skills | 4 |
| VAC-2 | Environmental Science | 2 |
| SEC-2 | Event Management | 3 |

**Year 2****3rd Semester (Total: 20 Credits)**

| Course Code | Title of the Course | Credits |
|-------------|--|---------|
| C-2 | Business Economics | 4 |
| C-4 | Entrepreneurship | 4 |
| Minor 3 | Introduction to Stock Market / Consumer Behaviour-I / Managerial Behaviour & Effectiveness / Indian Banking Regulations | 4 |
| GEC-3 | Personal Finance (GEC-3A) / Retail Marketing (GEC-3B) / Labour Welfare and Social Security (GEC-3C) / Financial Markets and Instruments (GEC-3D) | 3 |
| VAC-3 | Digital and Technological Solutions / Digital Fluency | 2 |
| SEC-3 | Introduction to Stock Market (SEC-3A) / Hospitality Management (SEC-3B) | 3 |

4th Semester (Total: 20 Credits)

| Course Code | Title of the Course | Credits |
|-------------|--|---------|
| C-5 | Business Environment | 4 |
| C-6 | Advanced Marketing Management | 4 |
| C-7 | Advanced Financial Management | 4 |
| C-8 | Business Statistics | 4 |
| Minor 4 | Cybercrime and Security in Banks / Consumer Affairs and Consumer Care / Training and Development / Digital Banking | 4 |

Year 3**5th Semester (Total: 20 Credits)**

| Course Code | Title of the Course | Credits |
|-------------|--|---------|
| C-9 | Cost and Management Accounting / Advanced Human Resource Management | 4 |
| C-10 | Business Law | 4 |
| C-11 | Advanced Financial Accounting / Consumer Behaviour / Industrial Relations / Banking Law & Practice | 4 |
| Minor 5 | Public Financial Administration / Direct Marketing / Supply Chain Management / Goods and Service Tax | 4 |



| | | |
|-----------------------------------|--|---|
| Internship / Community Engagement | 2+2 (Internship + Community Engagement) OR 4(Internship) OR 4 (Community Engagement) | 4 |
|-----------------------------------|--|---|

6th Semester (Total: 20 Credits)

| Course Code | Title of the Course | Credits |
|-------------|--|---------|
| C-12 | Indian Financial System | 4 |
| C-13 | Security Analysis / Service Marketing / Compensation Management / Security Analysis | 4 |
| C-14 | Financial Statement Analysis / Advanced Advertising Management / Global Human Resource Management / Micro Finance | 4 |
| C-15 | Income Tax Law & Practices / Agriculture and Rural Marketing / Labour Law / Insurance Regulatory Framework | 4 |
| Minor 6 | Marketing of Insurance Product / Digital Marketing / Customer Relationship Management / Financial Planning for Beginners | 4 |
| Project | Project (As per DU Guidelines) | 2 |

Year 4**7th Semester (Total: 20 Credits)**

| Course Code | Title of the Course | Credits |
|---------------------------------|---|---------|
| C-16 | Contemporary Issues in Business Research | 4 |
| C-17 | Project Preparation and Report Writing | 4 |
| C-18 | Company Law | 4 |
| Minor-7 | Small Business Management | 4 |
| Research Ethics and Methodology | Research Ethics and Methodology | 4 |
| Research Project – I | Development of Project / Research Proposal and Review of Related Literature OR DSE Course in lieu of Research Project | - |

Note: Research Project – I is included within the total 20 credits.

8th Semester (Total: 20 Credits)

| Course Code | Title of the Course | Credits |
|-------------|--|---------|
| C-19 | Strategic Management | 4 |
| C-20 | Quantitative Techniques in Business Research | 4 |



| | | |
|--------------|--|---|
| C-21 | Intellectual Property Right | 4 |
| Minor-8 | Corporate Governance | 2 |
| Dissertation | Collection of Data, Analysis and Preparation of Report OR 2 DSE Courses of 3 credits each in lieu of Dissertation | 6 |

ADD-ON COURSES

1. Certificate Course on Tea Clonal Nursery
2. Certificate Course on Retail Management
3. Certificate Course on Biofertilizer (Vermicompost)
4. Certificate Course on Nutrition and Diet Guide
5. Certificate Course on Knitting and Cutting, Stitching, Embroidery



COMPUTER COURSES

- (a)CLP (1 Month)
- (b) CCA (3 Months)
- (c)DCA (6 Months)

SKILL ENHANCEMENT COURSES WITH PRACTICAL TRAINING

1. Baking.
2. Pickle Making.

K.K. Handique Opening:

Courses under Krishna Kanta Handique State Open University (KKSOU) will shortly Commenced i.e., B. Com, BBA, M.Com,MBA,Certificate Courses, Diploma Courses.



Focus on Own Examination Centre The college places special emphasis on establishing and operating its own examination centre to facilitate smooth and efficient conduct of examinations from the Academic session 2026-27 onwards.

SECTION - C

General instructions and information to the students:

1. Student's class attendance:

- The college takes students' class attendance strictly into account for the purpose of allowing students to appear in the selection test and filling up forms for final examination.
- Each student is required to attend a minimum of 80% of the total classes held in each subject in an academic session.
- If a student fails to attend classes for one month at a stretch from the date of commencement of classes, his/her seat is liable to be forfeited.

2. Some important instructions for students:

- Students must maintain strict discipline and good manners both inside and outside the college.
- Be regular at attending your classes. A lesson missed is missed forever.
- Get cash receipts for all amounts paid in the college office.
- Always be in full uniform with the identity card within the college campus.
- No students will be allowed to change their specialization after one month.
- Ragging in any form in college is strictly prohibited.
- Chewing betel-nuts, pan-masala, chewing gum, etc. inside the college campus is strictly prohibited.
- Maintain the sanctity of the library with silence and decent and helpful conduct.
- Mobile phones must be kept switched off inside the college campus.
- If you are proud of your college, let the college be proud of you.

3. Academic session:

The academic session starts in July/August each year and ends in June of the following year.

4. College examinations:

Two sessional examinations are held per semester for all B.Com students on the date as stated in the academic calendar.



5. Internal Assessment:

Internal assessment is a compulsory component of B. Com four year degree courses, and students not appearing for internal assessment shall not be permitted to appear in the end semester examination. Components and the distribution of marks for internal assessment for all the papers -





- a) Sessional examination I - (10 marks)
- b) Sessional examination II - (10 marks)
- c) Seminar/ Group Discussion - (10 marks)
- d) Attendance/ Home Assignment - (10 marks)

6. College Hours:

The college hours start at 9:00 am and end at 4:00 pm.

SECTION D

FACULTIES:

| DEPARTMENT OF ECONOMICS | |
|---|---|
| <p>Mrs. Ivey Lata Chutia M.A PhD (Pursuing) Vice-Principal</p> |  |
| DEPARTMENT OF ACCOUNTANCY | |
| <p>Md. Kamaruddin Ansari M.Com</p> |  |
| <p>Mrs. Kalyani Konwar M.Com M.Phil. Head of the Department (HOD)</p> |  |
| <p>Mr. Debajit Boruah M.Com. (SLET) M.Phil B.Ed. PhD (Pursuing)</p> |  |



DEPARTMENT OF MARKETING (MANAGEMENT)

Mrs. Bornali Gohain
M.Com



Mrs. Leena Shree Borthakur
Head of the Department (HOD)
M.Com



DEPARTMENT OF HUMAN RESOURCE MANAGEMENT

Mr. Biki Sahu
MBA



DEPARTMENT OF BANKING AND INSURANCE

Rohit Das
M.Com (NET)
PhD (Pursuing)



DEPARTMENT OF MIL

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